



Chideock Parish Council

**MINUTES OF CHIDEOCK PARISH COUNCIL MEETING**  
**held at CHIDEOCK VILLAGE HALL on 26<sup>TH</sup> NOVEMBER 2024 at 10am**

Initials	Councillors	Initials	Councillors
CP	Cllr Caroline Parkins (Chair)	PB	Cllr Paul Barnett
RB	Cllr Richard A Benjamin (Vice Chair)	AB	Cllr Aidan Biggins
TC	Tan Cox (Clerk)	MD	Cllr Mick Downes
Also Invited: Cllr S Christopher			

Ref	Agenda Item	Owner
1/2	<p><b>DECLARATION OF PECUNIARY INTERESTS AND ELIGIBILITY:</b></p> <p>The Clerk was asked if she had received any declarations. None had been received.</p> <p><b>CHAIR'S OPENING REMARKS</b></p> <p>The Chair read from a prepared Statement provided by DAPTC (Dorset Association of Parish and Town Councils)</p>	
3/4	<p><b>APOLOGIES:</b></p> <p>None</p> <p><b>MINUTES FOR FULL COUNCIL OF TUESDAY 29<sup>TH</sup> OCTOBER 2024</b></p> <p>The minutes of 29<sup>h</sup> October 2024, having been agreed via email during the month have been placed on the parish council website.</p>	
5	<p><b>CONSIDER THE CO-OPTION TO CHIDEOCK PARISH COUNCIL OF MR M D DOWNES</b></p> <p>The Clerk confirmed that she had received a request from Mr M D Downes to be co-opted to the parish council. She confirmed that the candidate is qualified to become a councillor and is not disqualified from being a councillor as set out in the Local Government Act 1972.</p> <p>IT WAS UNANIMOUSLY AGREED that Mr M D Downes would henceforth be a parish councillor for Chideock.</p>	

*Cllr Caroline Parkins*

Minutes to be approved on 28<sup>th</sup> January 2025

Ref	Agenda Item	Owner
6	<p><b>REPORTS FROM DORSET COUNCIL COUNCILLORS AND/OR POLICE REPORTS:</b></p> <ul style="list-style-type: none"> <li>• Dorset Police – Alex Bishop our police representative was not present at the meeting.</li> <li>• Ward Member for Dorset Council – Cllr Christopher asked whether there were any questions from members of the public and/or questions from councillors. Several councillors asked about highways and the availability of staff at Dorset Council, in particular Sea Hill Lane and Carters Lane.</li> </ul>	
7	<p><b>PUBLIC PARTICIPATION:</b></p> <p>Residents raised issues around the church clock and the grant that was requested for the servicing of the clock, including the history of how the clock came into the village. Also, the noticeboards in the village including their upkeep. Issues were also raised around the working of the General Purpose Meeting. Mrs Dunn also raised the pollution testing in the village and to Bristol University's visit to the village in September and the results of their pollution testing, updated results are expected in January 2025.</p> <p>It was agreed that the parish council would contact Dorset Council on behalf of the Air Quality Community Group to help set up a meeting between them and Dorset Council's pollution officer.</p>	Clerk
8	<p><b><u>PLANNING</u></b></p> <p>(All planning applications are sent to councillors on the date they are received by the Clerk. Councillors respond and the corporate view is provided to Dorset Council via their Planning Portal).</p> <p><b>PLANNING APPLICATIONS</b></p> <p><b>PLANNING APPLICATION</b> P/HOU/2024/06245 Beeswing, Mill Lane, DT6 6JS</p> <p>The parish council left a neutral response.</p> <p><b>PLANNING APPEAL NOTICES</b> P/FUL/2023/05731, Seatown Seafront DT6 6JU This is now Bristol Appeal No: APP/D1265/W/24/3347373 Closing date - 17<sup>th</sup> September.</p> <p>The Clerk confirmed that there had been no further news on this planning application.</p> <p><b>OTHER PLANNING MATTERS</b> None</p>	

Ref	Agenda Item	Owner
9	<p><b><u>FINANCE AND BUDGET</u></b></p> <p>The Clerk has provided an appendix of payments made by the parish council during the period, this is shown at Appendix 1.</p>	
10/ 11	<p><b>TO CONSIDER RECOMMENDATIONS FROM COMMITTEES AND WORKING GROUPS OF CHIDEOCK PARISH COUNCIL:</b></p> <p><b><u>GENERAL PURPOSE</u></b></p> <p><b>The Parish Council has formed a General Purpose Working Group with no direct responsibilities. Its role is to provide advice, support and recommended actions to Full Council via the Main Committee.</b></p> <p><b>THE GENERAL PURPOSE GROUP RECOMMENDATIONS from its Meeting on 12<sup>th</sup> November 2024:</b></p> <p><b>Consider the following reports from the General Purposes Committee:</b></p> <ol style="list-style-type: none"> <li>1. That the full report from <b>Play Inspection Co Ltd</b> covering all the playground equipment and the wider area of Clapps Mead, Cllrs RAB and AB go through the report with a view to highlighting the most urgent work that needs to be done. The report can then be subject to a RAG exercise.</li> <li>2. That in respect of the <b>Asset Register</b>, there is a question around the accuracy of the current asset register and the need to visit the notice boards and attach the 'three word code' so that they can be located. The Clerk did remind councillors that, should a notice board not belong to the parish council it should be removed from the asset register.</li> <li>3. That In respect of the <b>Grounds Maintenance Contract</b> the Clerk confirmed that Bridport Town Council had declined the acceptance of the 'call-off contract'. The Clerk confirmed that the Grounds Maintenance Specification had been sent to Derek Smith Landscaping and Countrywide Grounds Maintenance*. The results of the tender exercise are awaited.</li> </ol> <p><b>REPORTS ACCEPTED</b></p>	<p>See General Purpose Minutes on parish council website</p>

Ref	Agenda Item	Action
10/ 11	<p><b>THE GENERAL PURPOSE GROUP RECOMMENDATIONS from its meeting on 19<sup>th</sup> November 2024:</b></p> <p><b>ACCEPT THE FOLLOWING RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. In regard to the <b>Playground Inspection in 2025/26</b> the main committee agree to instruct Playground Inspections Ltd to carry out quarterly inspections and an annual inspection from January 2025 at the approximate cost of £560 per annum</li> <li>2. In regard to the appointment of an independent internal auditor to look at all aspects of the procurement of the trampoline. Approve the appointment at the approximate cost of £500.</li> <li>3. In regard to the <b>Replacement Sandbag Store</b> agree the recommendation to purchase the Sandbag Store for approximately £170 and to engage a contractor to assemble and install.</li> <li>4. With regard to the <b>Replacement Speed Sign on A35</b> The main committee agree to Cllr AB creating a Facebook poll to establish residents' preferences regarding this.</li> </ol> <p><b>THE ABOVE RECOMMENDATIONS WERE ALL PROPOSED AND SECONDED AND AGREED UNANIMOUSLY.</b></p>	See General Purpose Minutes on parish council website
12	<p><b><u>CORRESPONDENCE</u></b></p> <p>The correspondence in the period was noted.</p>	
	The meeting ended at 11.15pm	

Date of the next Parish Council Meeting: 28<sup>th</sup> January 2025 at Chideock Village Hall, 10am

Previous council minutes can be found on [www.chideockparishcouncil.com](http://www.chideockparishcouncil.com)

#### SUMMARY OF AGREED ACTIONS – 26<sup>th</sup> November 2024

Action	Owner	Page
It was agreed that the parish council would contact Dorset Council to ask for a meeting to be set up with Dorset Council's pollution officer.	Clerk	2

**External Organisations - Acronyms:**

WATAG – West Dorset – Western Area Transport Action Group  
 BLAP – Bridport Local Area Partnership  
 DAPTC – Dorset Association of Town and Parish Councils  
 NALC – National Association of Local Councils  
 WRAG – Winniford River Action Group

**External Organisations – Cllr representatives:**

BLAP – Cllr Caroline Parkins  
 DAPTC – Cllr Caroline Parkins & Cllr Richard Benjamin

**APPENDIX 1****Payments from 30<sup>th</sup> October 2024 to 25<sup>th</sup> November 2024.**

Date	Gross	VAT	Payee
28 <sup>th</sup> Oct 24	32.00		Chideock Village Hall
14 <sup>th</sup> Nov 24	480.00	80.00	Play Inspection Company
14 <sup>th</sup> Nov 24	40.00		Bus Shelters
14 <sup>th</sup> Nov 24	24.49		Poppy Wreath