



# GENERAL PURPOSE WORKING GROUP

## MEETING AT CHIDEOCK VILLAGE HALL 22<sup>nd</sup> OCTOBER 2024 AT 3 PM

### MINUTES

FROM: CLERK – Tan Cox  
EMAIL: [yawlcrescent@gmail.com](mailto:yawlcrescent@gmail.com)

To: ALL PARISH COUNCILLORS		
Chair: Cllr Richard Benjamin		Vice Chairman: Cllr Caroline Parkins
Cllr Aidan Biggins	Cllr Paul Barnett	

Ref		Owner
	<b>Apologies:</b> None	
	<b><u>PREAMBLE:</u></b> The General-Purpose Working Group is an informal group. Its role is to agree items to be placed onto the Parish Council’s Main Committee Agenda and may refer to matters that have arisen during the period. There is no set meeting schedule and meetings will happen when needed.	
	<b><u>MINUTES OF TUESDAY 15<sup>th</sup> OCTOBER 2024</u></b> The minutes of 15 <sup>th</sup> October 2024, having been agreed via email during the period have been placed on the parish council website.	
1	<b><u>CLAPPS MEAD:</u></b> <b>TRAMPOLINE (UPDATES)</b> Cllr RAB said that he had been in discussion with the Insurance Officer of Dorset Council (David Watson), and that despite reminder phone calls, he had received no more information on the possible insurance for the trampoline. He was hopeful that a decision would be made by 23 <sup>rd</sup> October.	

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	<p><b>PLAYGROUND INSPECTIONS (MONTHLY, QUARTERLY AND ANNUAL)</b></p> <p>Cllr RAB confirmed that he and the Clerk had met with a playground inspector from Playground Inspections Ltd. Their report is promised this week.</p> <p><b>IT IS RECOMMENDED THAT:</b></p> <ol style="list-style-type: none"> <li>1. The Main Committee will review and fully understand this report before making any proposals as to how we proceed with recommendations made in the report.</li> </ol>	
2	<p><b><u>POLICIES:</u></b></p> <p><b>GRANTS TO THIRD PARTIES AND GRANT APPLICATION FORM</b></p> <p><b>IT IS RECOMMENDED THAT:</b></p> <p>The Grants to Third Parties and Grant Application Form is accepted by the Main Committee.</p>	
3	<p><b><u>PLANNING MATTERS:</u></b></p> <p>P/FUL/2024/05626 Doghouse Farm Camp Site Doghouse Lane Chideock DT6 6HY</p> <p>It was suggested that there should be a Chideock citizens poll utilising CPC Facebook and the Chideock Parish Council Website.</p> <p>Cllr CP is suggested that she leaflet Broadmead and Billberry Close in Chideock.</p> <p>The cut off date for voting will be 3<sup>rd</sup> November 2024</p> <p><b>IT IS RECOMMENDED THAT THE MAIN COMMITTEE APPROVE:</b></p> <p>A citizens poll is carried out to gauge public opinion on the Doghouse Farm Camp planning application..</p> <p>Councillors asked about the Seatown Planning Application and the Clerk said she would find out the latest position on this and report back.</p> <p>RE: TREE FELLING AT NORTHDENE P/TRC/2024/05975 T1 Lime - Fell / G1 Leylandii x 5 - Fel</p> <p>TREE FELLING AT NORTHDENE (THE COPSE) P/TRT/2024/06002 T1 London Plane / T2 Common Beech / T3 Common Lime T4 London Plane All 4 - Crown lift to 5m above ground level by removal of secondary &amp; tertiary branches only / T5 London Plane – Fel</p>	<p>Cllr AB Clerk</p> <p>Cllr CP</p> <p>Clerk</p>

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	There was a lot of discussion around this planning application and the reason for the removal of these trees. Cllr AB and RAB will visit the site this week and provide an update to the parish council.	
4	<p><b><u>OTHER MATTERS:</u></b></p> <p><b>Chideock News Piece -</b> The cut-off date is the 15<sup>th</sup> November 2024. It was agreed that Cllr Biggins would put together the news item, to include the results of the Doghouse Farm Campsite poll and any news on the trampoline.</p> <p><b>Foss Orchard Car Park</b> Car Parking Policy and Terms / Conditions - in progress.</p> <p><b>Speed Pole</b> Cllr RAB produced a pamphlet of different poles and signage – all were EN12966 compliant. This was discussed and the preferred sign was selected.</p> <p><b>IT IS RECOMMENDED THAT THE MAIN COMMITTEE APPROVE:</b> Cllr RAB to seek 3 quotes for the speed pole signage.</p> <p>There was some discussion around the potential for additional road crossing places along the main street in Chideock, perhaps at the corner of North Road. The Clerk will contact National Highways and send a copy of the letter from Dorset Police &amp; Crime Commissioner.</p> <p><b>Air monitor removal</b> The Clerk confirmed that a response had been received from Dorset Council on 9<sup>th</sup> October. The Clerk agreed to follow this up with a chase mail which was sent on 17<sup>th</sup> October 2024.</p> <p><b>Seahill Lane Slippage</b> Nothing more has been received from Dorset Council on this urgent matter. Cllr CP to send another follow up letter.</p> <p><b>Carters Lane</b> Nothing new to report however It was suggested that we try to find out the time framework for the repair work to be carried out.</p> <p><b>A35 Update – Miles Cross / better communications with National highways and Claire Dean / Average Speed Cameras.</b> Cllr CP said she had visited WA at BTC to discuss the Miles Cross roundabout and was given a lot of useful information. This was handed around at the meeting.</p> <p><b>Asset Register / spare PC for Parish Council</b> This item to be rolled over.</p>	<p>Cllr RAB</p> <p>Clerk</p>

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	<p><b><u>USE OF PROJECTOR AT THE MAIN COMMITTEE MEETINGS</u></b></p> <p>It was suggested that Cllrs Biggins, Barnett and Benjamin should visit the CVH to trial various seating plans and scenarios to establish how best to site the projector and resident seating.</p>	Clls AB/RAB/PB
5	<p><b><u>NEW WEBSITE</u></b></p> <p>The next meeting of the GP working group will be at the Village Hall where the new website can be reviewed. This is to be made the first item on the agenda for the next GP meeting.</p>	
6	<p><b><u>NEW MAINTENANCE CALL-OFF CONTRACT WITH BRIDPORT TOWN COUNCIL</u></b></p> <p>Letter for discussion attached.</p> <p><b>IT IS RECOMMENDED THAT THE MAIN COMMITTEE APPROVE:</b> The Clerk to contact Bridport Town Council to set up a formal meeting to negotiate the possibility of a call-off contract arrangement based on the letter appended below.</p>	
7	<p><b><u>AOB</u></b></p> <p>The Clerk had contacted Shreddit and received a quote for £104. To supply secure bags and shredding service.</p> <p><b>IT IS RECOMMENDED THAT THE MAIN COMMITTEE APPROVE:</b> Approve the clearing of the filing cabinets using the Shreddit confidential shredding service.</p> <p>Cllr CP confirmed that she had purchased a wreath and would ask (A Taylor) to lay the wreath.</p> <p>Discussion around the engagement of Tosers Solicitors to seek advice surrounding the payment of £985.00 to a Chideock resident and the obtaining of land registry details for Clapps Mead Play Area, including a modern interpretation of the Grafton bequest. Awaiting further advice from DAPTC on this.</p> <p>Future GP Meetings – to be held in the Village Hall. Clerk to write to village hall management to confirm.</p>	

**Next meeting – 12<sup>th</sup> November 2024 at Chideock Village Hall**

## **CORRESPONDENCE TO DARYL CHAMBERS - BRIDPORT TOWN COUNCIL**

We have been in discussions about how to take the maintenance of the land owned by the parish council forward in the future and Cllr Benjamin and our Clerk recently met with Ed on 4<sup>th</sup> October 2024.

### **Current Arrangements**

We understand that we currently have a contract with Bridport town Council for grass cutting at Clapps Mead, the cutting of the hedge at the Foss Orchard Car Park, including maintaining the small grassy/bushy area + limited strimming. The frequency of this work is 15 cuts a year to the Clapps Mead playing area and 2 cuts a year with limited strimming and clearing of grassy/bushy area at Foss Orchard Car Park. This contract expires in 2027 although we would be happy to end it early.

### **Dog / Litter Bins**

Would you be able to supply and install 2 dog bins and 1 litter bin for the playground area. (Dog bins should be attached to a post that is concreted into the ground). We will need to arrange a contract with you for the emptying of these bins and after discussing with Ed it was thought twice a week in the summer and once a week in the winter should suffice. It would be appreciated if the dog bins could have an attachment that provided dog waste bags in order that dog waste can be collected by dog owners.

### **Future Contractual Arrangements**

Our Clerk tells us that Bothenhampton & Walditch were given a call-off contract of hours that the Lengthsman was able to use to undertake all of the work required in the two villages. Is this something that you would consider doing for Chideock Parish Council?

The main reason for this is that the current contract (highlighted above), is not fit for purpose and does not take into account the many and varied requirements that the parish council has. For example,

### **Clapps Mead site**

- Clearing of ditches around the perimeter of the play area, including strimming to the edges of the ditches to make them visible to people and not hidden under brambles and other weeds.
- Clearing of the sump area (near top main gate), Ed said this would need to be done at least 6 times a year to keep it clear and free from debris.
- Cutting back of peripheral bushes and trees with low-hung branches
- Turfing / Re-turfing goal mouth area of play areas as and when required.
- Depending upon ownership confirmation, the cutting back and ongoing maintenance of the footpath from Chideock Main Street to the Clapps Mead site. (We are trying to establish ownership, if it is Dorset Council we will ask them to do the work.)

### **Foss Orchard Car Park and Grassed Area**

- Hedge cutting twice a year
- Topiary service to the 'Chideock' topiary
- Grass cutting and strimming of the grassy area to the side of the car park
- Elimination of weeds and brambles to this area and pruning of bushes and shrubs
- Clearing of the perimeter up to the river.

### **War Memorial**

- Every October – weed and make ready for wreath laying

### **Miscellaneous**

- Strimming of verges when required
- The removal of all pruning and grass cuttings from all sites

We would be grateful to discuss this in more detail.