



**MINUTES OF CHIDEOCK PARISH COUNCIL MEETING
held at CHIDEOCK VILLAGE HALL on 24TH SEPTEMBER 2024 at 10am**

Initials	Councillors	Initials	Councillors
CP	Cllr Caroline Parkins (Chair)	PB	Cllr Paul Barnett
RB	Cllr Richard A Benjamin (Vice Chair)	CW	Cllr Christine Watson
TC	Tan Cox (Clerk)	AB	Cllr Aidan Biggins
Also Invited: Cllr Simon Christopher			

Ref	Agenda Item	Owner
	<p>DECLARATION OF PECUNIARY INTERESTS AND ELIGIBILITY:</p> <p>The Clerk reminded parish councillors of the Code of Conduct and the need for declarations of interest to be declared.</p>	
	<p>APOLOGIES:</p> <p>None</p>	
1	<p>REPORTS FROM DORSET COUNCIL COUNCILLORS AND/OR POLICE REPORTS:</p> <p>Dorset Cllr Simon Christopher attended the meeting and stated that Dorset Council's budget setting process for 2025/26 will in October. He referred to outstanding issues in relation to the A35 and in particular to the closure of the road in the evening extending to two weeks and said that he has challenged Dorset Council about this. He said he understood the anxiety of people living in the village and that they may feel trapped with the road closure.</p> <p>Questions were put to Cllr SC about the proposed Miles Cross Roundabout and the construction of the new housing development at Vearse Farm/Foundry Lea. Cllr SC said that there is a meeting at Dorset Council offices to discuss these points.</p> <p>PCSO Alex Bishop attended the meeting and provided information on the two thefts that occurred from Langdon Hill car park in August/September. He confirmed that the National Trust has been requested to erect better long-term signage for the car park.</p> <p>He went on to remind people not to leave valuables behind in their cars and also referred to a spate of thefts of quad bikes and other similar items in August within the boundaries of Somerset and Dorset, he said some of the property has been recovered and gave a general warning on security and offered to provide security advice to any resident who is in need of this.</p>	

Cllr Caroline Parkins
Minutes agreed on 29th October 2024

Ref	Agenda Item	Owner
2	<p>DEMOCRATIC HALF HOUR</p> <p>There were many members of the public at the meeting and there were many who wanted to speak during the democratic period.</p> <p>Prior to the start of the meeting each member of the public was handed an Agenda for the meeting and also an information pack that contained much of the correspondence emails and written confirmations from insurers and brokers relating to the trampoline. The papers in the pack contain all the information members of the public would need to fully understand the parish council's decisions in this matter.</p> <p>Vanessa Glen – said she welcomes the new website – but queried why minutes only go back to 2022 all historical information is on the old website. She also referred to enforcement and the response from David Sidwick the Dorset Police & Crime Commissioner, Mill Lane and the inaction of Dorset Council. Also queried why decision making was made in the working groups. Expressed dislike of the Memorial Benches and Trees Policy. Mentioned a property called “Bees Wing” that she said is currently empty and wondered what the future may hold. she wouldn't like to see it become an extension to Golden Cap Holiday Park. VG stated that properties empty for a 2 year period can be reported to Dorset Council. The Clerk asked VG to send her queries to her and they will be considered and responded to.</p> <p>Anna Dunn commented on issues surrounding the trampoline in Clapps Mead. She also referred to the headed paper and said that the date of the incorporation of the Parish Council is wrong. The Clerk will look into this.</p> <p>AD offered to send her queries to the Clerk for a fuller response. The Chair said she would respond outside the meeting to queries raised.</p> <p>George Dunn commented on a range of issues including the parish council's adherence to the 'transparency agenda' with reference to the working group meeting that was held on 14th August (the newly formed Clapps Mead Management Team). Referred also to the Volunteer Policy and objected to being shown how to use his own tools! Objected to the Memorial Benches and Trees policy and said it was officious and uncaring, particularly the proposed 10 year lifespan for benches. GD offered to send his queries to the Clerk for a fuller response.</p> <p>David Everidge said that he owns the land either side of Seahill Lane, and referred to the landslip on the verge, and the traffic going up and down to Seatown. He said businesses and people living In Seatown are all affected by it and action needs to be taken soon to ensure it does not get any worse. The Chair confirmed that the PC has twice contacted Dorset Council regarding Seahill Lane and Carters Lane land slippage. Cllr RAB asked DE if waste soil could be put back onto the land and DE confirmed that he has offered this.</p> <p>Lyn Crisp – commented on a range of issues, mainly relating to the trampoline and to the Clapps Mead play area and Management Group.</p>	Clerk

Ref	Agenda Item	Owner
2	<p>DEMOCRATIC HALF HOUR (continued)</p> <p>Peter Hunt – compared the current Agenda to the previous agenda and asked why some items had been removed. The Chair explained that they had been removed on this agenda because no reports had been received by the Clerk in relation to them. The Clerk will write to PH and advise that if there is a report the Clerk should be notified, and she will ensure an Agenda item is available under ‘Community Groups’.</p> <p>A member of the Winniford River Action Group addressed the parish council and confirmed that the group is independent from the parish council and had no need to put WRAG on the agenda. He said that testing had been carried out recently and the findings can be found on their new website. He thanked the parish council for their continued support. Paul Ramsden stated WRAG now have a Facebook page.</p>	
3	<p><u>MINUTES OF MONDAY 30th JULY 2024</u></p> <p>The minutes of 30th July 2024, having been agreed via email during the month have been placed on the parish council website.</p>	
4	<p>REPORTS FROM EXTERNAL ORGANISATIONS:</p> <p>WATAG – Cllr CW is the representative from the Parish Council and reported that the next meeting is scheduled for 31st October 2024 and she will report back at the meeting on the 26th November 2024.</p> <p>BLAP Liaison – Cllr CP is the representative from the Parish Council. She referred to the Miles Cross Roundabout and said she had contacted the Bridport Town Clerk for more information but had been told that he had nothing further to add. She added that the latest news was that Miles crossroad/junction will be controlled by traffic lights that will restrict one lane of traffic at a time; meaning that only one lane of traffic will be moving in each direction and that the work will likely start in October.</p> <p>DAPTC – Cllr CP will be attending the DAPTC meeting scheduled for later this week and will report back at the next meeting.</p>	
5	<p><u>A35 MATTERS</u></p> <p>Speed and Noise on Chideock Hill and Installation of Average Speed cameras Response from David Sidwick Police & Crime Commissioner. This was discussed RAB referred to a mobile enforcement camera that had been in place at the top of Chideock Hill.</p>	
6	<p>PLANNING: for information only</p> <p>(All planning applications are sent to councillors on the date they are received by the Clerk. Councillors respond and the corporate view is provided to Dorset Council via their Planning Portal).</p> <p>PLANNING APPLICATIONS P/FUL/2024/04448 Felicity’s Farm Shop, Morcombelake DT6 6DJ The Clerk has submitted a neutral response.</p>	

Ref	Agenda Item	Owner
	<p>PLANNING APPEAL NOTICES (continued) P/FUL/2023/05731 Seatown Seafront DT6 6JU Planning Inspectorate Appeal No: APP/D1265/W/24/3347373</p> <p>Cllr AB referred to the community votes/polls conducted by the parish council to effectively engage and consult with residents within the Chideock Area and explained that he had used a variety of different methodologies to do this, including Chideock Parish Council Facebook (residents 159 members) and Chideock & Seatown Notice Board Facebook (open community 2.2k members). The parish council also dropped leaflets to each household within Chideock.</p> <p>Cllr AB then explained the results of the consultation as follows:</p> <p>Social Media - Facebook:</p> <p>Chideock Parish Council (residents 159 members) For = 75 votes Against = 13 votes</p> <p>Chideock & Seatown Notice Board (open community 2.2k members) For = 182 votes Against = 39 votes</p> <p>Postal Votes by postcode (from 525 leaflets delivered): For = 38 Against = 99</p> <p>Cllr AB added that there were many positive comments from residents at the proactive stance of the parish council to gauge public opinion in this way.</p> <p>The Chair confirmed that the results of the consultation exercise had been communicated to the Planning Inspectorate at Bristol.</p>	
7	<p><u>FINANCE AND BUDGET</u></p> <p><u>Payments August and September 2024</u></p> <p>The Clerk has provided an appendix of payments made by the parish council during August and September these were signed by the Chair as having been authorised by email during the month.</p> <p style="text-align: right;"><i>Caroline Parkins</i> Chair </p> <p>The Clerk's salary for September was approved as were any expenses.</p>	

Ref	Agenda Item	Action
7	<p><u>FINANCE AND BUDGET (Continued)</u></p> <p>The Bank Statement(s) to August 2024 were provided to Councillors for their perusal, the Bank Statement was signed by the Chairman and handed to the Clerk.</p> <p>The Cash Flow Forecast up to 31st August 2024 was sent to Councillors for their review and approval.</p> <p>THE FOLLOWING DOCUMENTS WERE APPROVED AND/OR AGREED, AND WHERE APPROPRIATE, SIGNED BY THE CHAIRMAN:</p> <ul style="list-style-type: none"> • Bank Statement and Invoice Cover Sheet (Approved and signed by the Chairman) • Cash Flow Forecast – approved by Councillors. <p>Other Financial Matters</p> <p>GRANT REQUEST FROM CHIDEOCK VILLAGE HALL The grant application from the Chideock Village Hall for help with the replacement of the original salt glazed clay sewage pipework external of the hall was discussed and the parish council agreed this. Three Councillors agreed, one abstained and one declared an interest.</p> <p>IT WAS THEREFORE AGREED THAT A GRANT OF £1,000 WOULD BE AWARDED</p>	
8	<p><u>RISK WORKSHOP AND RISK REGISTER</u></p> <p>The parish council convened a Risk Management Workshop on 27th August. The following risks were prepared and are available for inspection on the website.</p> <p>Risk 1 - Children playing in the play areas provided by the Parish Council may suffer injury</p> <p>Risk 2 - Financial loss through theft, inappropriate payments or misallocation of council funds</p> <p>Risk 3 - Parish Council unable to continue business as usual</p> <p>Risk 4 - Parish Council boundaries and open spaces untidy and/or neglected</p> <p>Risk 5 - Health and safety of councillors, parishioners, contractors and parish council staff</p> <p>Risk 6 - Annual precept is inadequate</p> <p>Risk 7 - Pandemic prevents council business</p> <p>ALL RISK ASSESSMENTS WERE APPROVED AND WILL BE POSTED TO THE WEBSITE</p>	

Ref	Agenda Item	Action
9	<p><u>PARISH COUNCIL WORKING GROUPS:</u></p> <p><u>Clapps Mead Management Team – 14th August 2024</u></p> <p>The Parish Council has formed a Management Team to oversee and maintain all aspects of the Clapps Mead playing field and recreation ground. The Clapps Mead Management Team is an advisory working-group with no direct responsibilities. Its role is to provide advice, support and recommended actions to the Parish Council's Main Committee in relation to:</p> <ul style="list-style-type: none"> • Clapps Mead Playground and Playing Field, including the ongoing management and use by external parties. • Verges, hedges, tree planning and rewilding within the Clapps Mead site. • Monitoring of spend on future projects to ensure value for money <p>THE MANAGEMENT TEAM RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That FOCM (Friends of Clapps Mead) remain an independent and separate community group. 2. The FOCM's use of the playing field should be via written hire agreement (no charge will apply). See Clerk. 3. The FOCM will be required to provide their own insurance for events 4. Repairs and maintenance of the playing field will be specified within inspection reports and the parish council will determine work priorities and specify the materials that should be used when making repairs and/or replacements. 5. No repairs or works of any kind should be carried out unless authorised by the Parish Council Management Team. 6. The Parish Council Management Team is seeking alternative play area inspector(s) a one-off full inspection will be carried out in the next month. 7. Some of the play equipment may need replacing. 8. Adoption of the Volunteer Policy. <p>COUNCILLORS AGREED UNANIMOUSLY to accept these recommendations and move forward with the new arrangements.</p> <p>Minutes of this meeting can be found at: www.chideockparishcouncil.com</p>	
10	<p>POLICY REVIEW:</p> <p>The Clerk had sent various COUNCIL POLICIES to Councillors for review and approval, these are documented in the Agenda.</p> <p>With the exception of the memorial benches and trees ALL POLICIES WERE UNANIMOUSLY APPROVED and the Clerk confirmed they will be uploaded to the Parish Council website.</p>	
12	AOB:	
	The meeting ended at 12.10pm	

Date of the next Parish Council Meeting: 29th October 2024 at Chideock Village Hall, 10am

Previous council minutes can be found on www.chideockparishcouncil.com

SUMMARY OF AGREED ACTIONS – 24th September 2024

Action	Owner	Page
Date of incorporation of parish council to be further investigated by the Clerk	Clerk	2

External Organisations - Acronyms:

WATAG – West Dorset – Western Area Transport Action Group

BLAP – Bridport Local Area Partnership

BANP JCC – Bridport Area Neighbourhood Plan, Joint Councils Committee

DAPTC – Dorset Association of Town and Parish Councils

NALC – National Association of Local Councils

External Organisations - Councillor representatives:

WATAG – Cllr Christine Watson

BLAP – Cllr Caroline Parkins

BANP – to be ascertained

DAPTC – Cllr Caroline Parkins & Cllr Richard Benjamin

APPENDIX – INVOICES IN PERIOD TO 24th SEPTEMBER 2024

All invoices pre-authorized and paid prior to the meeting

Date	C B	Gross	VAT	Payee
28 Aug 24	√	48.00		Design.Co (Logo)
28 Aug 24	√	16.90		Axminster Printing (photocopying)
28 Aug 24	√	40.00		DAPTC Training
28 Aug 24	√	40.00		Andrew Forrest
28 Aug 24	√	106.34	17.72	Travis Perkins
28 Aug 24	√	62.50	12.50	Huck Nets
28 Aug 24	√	5000.00	831.25	Huck Nets
28 Aug 24	√	11.99		Hugo Fox
28 Aug 24	√	40.00		Seaton Computers
28 Aug 24	√	40.00		DAPTC Training
28 Aug 24	√	22.00		Chideock Village Hall
28 Aug 24	√	66.00		Chideock Village Hall
28 Aug 24	√	52.00		Chideock Village Hall
28 Aug 24	√	11.99		Hugo Fox
28 Aug 24	√	160.00		FOCM (Bumble)
28 Aug 24	√	617.34		Gallagher
28 Aug 24	√	73.90		Protectivity
28 Aug 24	√	5.89		Sandisk
28 Aug 24	√	80.00		SLCC Membership
28 Aug 24	√	20.98		FOCM Sundry purchases
28 Aug 24	√	18.00		WATAG

2.Sept.24		40.00		C D Smart (Bus Shelter)
2.Sept.24		40.00		C D Smart (Bus Shelter)
2.Sept.24		750.00		PCC Chideock (Grass / Hedge)
2.Sept.24		26.00		Clerk Expenses
4.Sept.24		40.00		DAPTC Training
5.Sept.24		55.00		Axminster Printing (leaflets)
7.Sept.24		15.00		Flowers
9.Sept.24		57.84		Wix Domain
9.Sept.24		259.20		Wix Hosting
11 Sept 24		10.00		Chideock Village Hall
11 Sept 24		35.00		Axminster Printing (Booklets)
		1819.58		CLERK Previous Clerk

Signed **Caroline Parkins**

CHAIRMAN