



GENERAL PURPOSE WORKING GROUP

MEETING AT CHIDEOCK VILLAGE HALL ON 16TH SEPTEMBER 2024 AT 2PM

MINUTES

FROM: CLERK – Tan Cox
EMAIL: chideockparishcouncil@gmail.com

To: ALL PARISH COUNCILLORS		
Chair: Cllr Caroline Parkins	Vice Chairman: Cllr Richard Benjamin	
Cllr Aiden Biggins	Cllr Paul Barnett	Cllr Christine Watson

Ref		Owner
	Apologies: None	
	<u>PREAMBLE:</u> The General-Purpose Working Group is an informal group. Its role is to agree items to be placed onto the Parish Council’s Main Committee Agenda and may refer to matters that have arisen during the period. There is no set meeting schedule and meetings will happen when needed.	
1	<u>OFFICIAL WORKING GROUPS OF THE PARISH COUNCIL:</u> CLAPPS MEAD PLAYING FIELD IS CONFIRMED AS AN OFFICIAL WORKING GROUP OF THE PARISH COUNCIL The Clerk reported that she does not have the Deeds (only Appendix A) which is on the website, and not as a physical document. She confirmed that she had contacted Kitson Trotman to ask for the deeds and a consultation to talk about the legality of the Grafton clause (roman catholic priest / vicar etc). Report on trampoline issue has been printed up and brought to this meeting (15 copies) – they will be left on the seats at the village hall on 24 th September with the Meeting’s agenda. The Clerk referred to the minutes of the CM Management Team meeting held in August, there is a letter to FoCM outstanding which needs to be sent.	CP/Clerk

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	<p>CLAPPS MEAD (Continued)</p> <p>There needs to be an article placed in the Chideock News advising of the removal of the trampoline</p> <p>Discussions around what to do with trampoline once it had been removed, the parish council could offer the trampoline to the Friends Group for disposal. The parish council should remove and reinstate the area. We need to give Friends Group a reasonable time limit to take possession of the trampoline should insurance be unavailable.</p> <p>Clapps Mead Play Area inspections – Cllr RB cannot take on weekly inspections. Leave it at monthly inspections. The Clerk has managed to find two other playground inspectors who may want to take on the monthly inspections. Cllr RB has arranged an annual inspection with Playground Inspectors Ltd and this will take place on 7th October 2024. Clerk to contact the two inspectors and set up meetings.</p> <p>RECOMMENDATIONS TO THE MAIN COMMITTEE: Initiate and agree a system of routine inspections for Clapps Mead</p> <p>FOSS ORCHARD (INCLUDING ENVIRONMENT AGENCY FLOW METER & CAR CHARGING POINTS & PAY AND DISPLAY TICKET MACHINE)</p> <p>The Clerk advised that requests for season tickets are being made and she has had a request for one ticket/two registration numbers. There was discussion around this, and it was agreed that the Clerk would draft Terms and Conditions and place on the website with a copy on the Spar Noticeboard.</p> <p><u>THE STATUS OF THE GROUPS BELOW NEED TO BE CONSIDERED: OFFICIAL WORKING GROUPS OF THE PARISH COUNCIL WILL BE:</u></p> <p>POLICE AND CRIME COMMISSIONER: Rep - Cllr RB WATAG: Rep – Cllr CW BLAP: Rep – Cllr CP</p> <p>The following external groups appear on the Parish Council’s Main Committee Agenda – these were discussed.</p> <ul style="list-style-type: none"> • Rights of Way • Dorset Council Highway Matters (CP) • Matters relating to A35 Trunk Road (CP) • Flooding • Parishes along the A35 (CP) • Environmental matters (CW) • Chideock Air Quality Working Group (CW) 	<p>CP</p> <p>Clerk</p> <p>Cllr RB</p> <p>Clerk</p>

Ref		Owner
	<ul style="list-style-type: none"> • Village Hall representative (CP) • All-purpose, all-weather footpath (CP) • Air Quality <p>Councillors felt that these groups are external 'Community Groups' and they would no longer appear on the Main Committee Meeting's Agenda.</p> <p>The Clerk said that Councillors are free to attend these groups, however they should attend as a resident and not as a representative of the parish council and should not commit the parish council to carry out work or incur expense. Community Groups are welcome to approach the parish council for a grant award and these will be given due consideration.</p> <p>The Clerk offered time to create a space/page within the parish council's website. Councillors should advise any community groups to contact the clerk if they would like this.</p>	
2	<p><u>RISK MANAGEMENT:</u></p> <p>The Clerk agreed to produce a summary sheet of risks</p>	Clerk
3	<p><u>COUNCILLOR ROLES AND RESPONSIBILITIES:</u></p> <ul style="list-style-type: none"> • Cllr AB – agreed to take responsibility to update and maintain the various social media platforms (but not the website). Community and Facebook parish council (links with Cllr CP– Chideock News and Clerk – Website) • Cllr RB – Play Area including inspections • Cllr CP – Chair role and Chideock News • Cllr CW – Various working groups - Air Quality/ Riverford Action Group / WATAG <p>NOTE: Risk Assessment 003 - <u>Parish council unable to continue business as usual</u> – requires councillor role rotation, therefore it would be beneficial to all councillors to document their role for passing on.</p>	

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4	<p><u>OTHER MATTERS:</u></p> <p>V Glenn diffusion tubes Cllr CW to send email to Vanessa regards Air Quality.</p> <p>Carters Lane and Sea Hill Lane. Cllr CP to contact Dorset Council (lor)</p> <p>Main Committee Meeting Times of Day to meet</p> <p>The following times were agreed. Clerk to update website and produce leaflet for notice boards</p> <p>28th January - 10am 25th February - 10am 25th March - 10am 29th April - 10apm 27th May - 6pm 24th June - 6pm 29th July - 6pm 30th September - 10am 28th October - 10am 25th November - 10am</p>	<p>Cllr CW</p> <p>Cllr CP</p> <p>Clerk</p>
5	<p><u>NEW POLICIES:</u></p> <ol style="list-style-type: none"> 1. PROCEDURE FOR DEALING WITH PLANNING APPLICATIONS 2. CO-OPTION OF A NEW COUNCILLOR 3. COMMUNICATIONS AND SOCIAL MEDIA POLICY 4. PRESS AND MEDIA POLICY 	
6	<p><u>PLANNING MATTERS</u></p> <p>P/FUL/2024/04448 Felicitys Farm Shop Main Road Morcombelake DT6 6DJ - Closing date is 20th September.</p> <p>Agreed neutral response</p> <p>P/FUL/2023/05731, Seatown Seafront DT6 6JU This is now Bristol Appeal No: APP/D1265/W/24/3347373 Closing date is 17th September.</p> <p>Cllr AB arranged consultation using two social media platforms and the council produced flyers that were sent to each household. The results were:</p>	<p>Clerk</p>

Ref		Owner
6	<p>Social Media:</p> <ul style="list-style-type: none"> - Chideock Parish Council (residents 159 members) For = 75 votes Against = 13 votes - Chideock & Seatown Notice Board (open community 2.2k members) For = 182 votes Against = 39 votes <p>Postal Votes by postcode (from 525 leaflets delivered): 137 votes: 38 For 99 Against</p> <p>Comments were posted on social media sites either in support or against the planning appeal,</p> <p>Flyer vote – 137 in total voted – 99 against and 38 for</p> <p>Agreed response to Bristol Inspectorate as per resident voting</p>	Clerk
7	<p><u>MESSAGE FROM WEBSITE – CAMPING</u></p> <p>Cllr CW to look into Big Berries Campside at Golden Cap. Cllr CP to write to Dorset Council</p>	Cllr CP
8	<p><u>PARISH PLAN / NEW WEBSITE</u></p> <p>The Clerk gave a very brief review of the new website.</p>	
9	<p><u>AOB</u></p> <p>Councillors wanted printed agendas to remain and put out for residents at Village Hall. The Clerk's view is that this is a waste of paper and suggested using technology. Cllr AB agreed to look into this.</p>	Cllr AB