

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

Sal Robinson, 60 North Allington, Bridport, DT6 5DY

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Dear Councillor

I hereby give notice of the Chideock Parish Council meeting to be held on **25 April 2023 at 10am at Chideock Village Hall**, to which you are summoned to attend to deal with the business as shown on the agenda below.



Sal Robinson, Clerk to the Council, 20 April 2023.

ESTIMATED DURATION - approx. 2 hours, depending on length of Democratic Period.

- 1 1. **Apologies.** To receive and, if applicable, resolve to accept apologies for absence.
- 1 2. **Grants of Dispensations.**
To resolve to grant pre-requested dispensation from a Defined Pecuniary Interest arising from an Agenda item.
- 1 3. **Declarations of Defined Pecuniary Interests.**
Councillors are reminded of the requirement under the Code of Conduct to declare any defined pecuniary interest which relate to items on this agenda, either now or as soon as they become aware of the interest. Please declare the item, nature of the interest and the action to be taken.
- 2 4. **Minutes:**
RESOLVE to accept and sign, as a true record,
 - a) the minutes of the Parish Council meeting of 28 March 2023.
- 15 5. **Dorset Councillor and Police Reports.**
- 30 6. **Democratic Period.** Opportunity for members of the public to ask questions or speak on matters of interest.
- 5 7. **Reports / Updates by the Clerk and Councillors on Matters not on the Agenda.**
Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 7**, and determination of any action required.
- 5 8. **A35 Matters.**
Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 8**, and determination of any action required.
- 5 9. **River Winniford and Water Pollution Issues.**
Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 9**, and determination of any action required.
- 0 10. **Motions Received with Notice.** None.
11. **Planning Matters.** Councillors are asked to review applications via <https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning/planning-application-search-and-comment>
 - a. **Planning Applications.** None.
 - b. **Applications received after the agenda was circulated.**

- c. **Determinations.** None.
- d. **Appeals.**
- e. **Other planning matters – see Actions and Information List.**
 - i. AONB, Lighting / Dark Skies, Dorset National Park, Conservation Areas.
 - ii. Enforcement and Retrospective Planning Applications.
 - iii. Other.

12. Finances.

- 2 a) **RESOLVE** to make the following payments: -
- | | | |
|------|--|---------|
| i. | Clerk's Salary and Expenses for April | £TBA |
| ii. | Village Hall Hire – 18, 25 and 26 April | £TBA |
| iii. | DAPTC - Subscription (£253 budgeted). | £234.77 |
| iv. | Bridport Local Area Partnership Funding Contribution | £70.19 |
- 2 b) **RESOLVE** to pay any invoices received after the agenda was circulated.
- 2 c) **Accounts and Budget Monitoring as of 31 March 2023. See attached.**
RESOLVE to accept the Accounts and Budget Monitoring for 2022 – 2023 as a true statement of the Parish Council's financial position on 31 March 2023.
- 1 d) **Internal Audit and the Annual Governance and Accountability Return.**
 The Clerk will arrange for the Internal Audit to take place in May, so that pages 3, 5 and 6 of the Annual Governance and Accountability Return can be signed at the Annual Parish Council meeting on 30 May 2023. Page 3 is the Certificate of Exemption from external audit for smaller authorities with income and expenditure both less than £25,000. The Internal Auditor completes and signs page 4. Pages 3, 4, 5 and 6 will then be published on the Parish Council website as required under the Smaller Authorities Audit Regulations.
- 2 e) **Changes to Treasurer's Reserve Items - document attached.**
 Adverts £80.00 – move to General Reserve.
 Mill Lane (Bridleway 18) £120.70 – combine with S106 - BW18 and FP18 £1,457.44.
- 2 f) **As per Audit requirements, RESOLVE** to reaffirm acceptance of Standing Orders, Financial Regulations, and the Risk Register. The Risk Register will be reviewed at the end of May when the insurance is renewed.
- 2 g) **Responsible Financial Officer.**
RESOLVE to re-appoint the Clerk as Responsible Financial Officer.
- 1 h) **Clerk Vacancy.**
 Consider next actions to be taken.
- 1 i) **Foss Orchard Car Park – see Actions and Information List.**
- 10 13. **Clapp's Mead Playing Field – see Actions and Information List.**
- a) Receive updates regarding the Playing Field and Play Area.
 - b) Receive updates regarding The Friends of Clapp's Mead.
- 5 14. **Dorset Rights of Way; Dorset Highways; Flood Management – see Actions and Information List.**
- a) Receive updates regarding Rights of Way matters.
 - b) Receive updates regarding County Highway matters.
 - c) Receive updates on flood related issues on both Dorset Highways and the A35.
- 4 15. **Consultations.**
- a) Department for Levelling Up, Housing and Communities - Technical consultation on the Infrastructure Levy.
 See <https://www.gov.uk/government/consultations/technical-consultation-on-the-infrastructure-levy/technical-consultation-on-the-infrastructure-levy>. By 9 June
 - b) Dorset Council - Leisure Strategy Consultation. By 14 May.
- 0 16. **Annual Village Meeting.**
17. **Correspondence.** Councillors should ask the Clerk if they wish to see individual items of correspondence.
- 1 18. **Confirm the time and date of the next meeting of Chideock Parish Council.** The next scheduled meeting is at **10 am on Tuesday 30 May 2023.**